

## Investments Associate

### FD Stonewater Overview

FD Stonewater is a rapidly growing boutique real estate investment, development and brokerage firm headquartered in Washington, D.C. with west coast offices in Los Angeles. The company has built a fully integrated national platform with a track record of completing \$10+ billion in investment, \$800+ million in development and 45+ million square feet of lease transactions. For more information, please visit: [www.fdstonewater.com](http://www.fdstonewater.com).

### Position Description

FD Stonewater is seeking a qualified Associate to support the principal investment business. The Associate will work directly with Investment platform partners and team members to underwrite and execute potential acquisitions, support property due diligence, evaluate joint venture structures, and participate in business plan execution of existing portfolio assets. An ideally qualified candidate will have experience in finance and investment underwriting. Commercial real estate industry experience is preferred but not required. The candidate should be an energetic, proactive, and independent contributor who enjoys working in a fast-paced and dynamic environment with other high-performing team members. It is essential that this individual be hard-working, detail-oriented, caring about their work quality, intellectually curious, and able to perform under pressure. Personal responsibility and ownership of work-product are critical.

The Associate position will be based in the company's Arlington, VA headquarters. *Remote candidates will **not** be considered.*

### Responsibilities

The Associate will interact in a team environment throughout the value identification and creation process. Sample responsibilities will include:

- **Investment Analyses.** Perform various financial analyses for both prospective investment opportunities and assets currently within the firm's portfolio, including the creation of complex and dynamic pro forma models and sensitivity analyses for project cash flows and investment returns.
- **Due Diligence.** Participate in the completion of all necessary aspects of the due diligence process for any investment opportunities being pursued.
- **Deal Sourcing.** Maintain contact databases, cultivate new industry relationships, track and manage the firm's investment pursuit pipeline, and identify compelling investment opportunities in various geographic markets across the country.
- **Market Research.** Formulate and select target investment strategies, markets, and opportunities. Compile and analyze data for existing markets and/or strategies.
- **Investment Documentation.** Assist in creating investment materials, including investment summaries, lender packages, and investor reports.

## **Qualifications**

- Bachelor's Degree with strong credentials plus minimum 2-3 years of relevant work experience. MBA or related advanced degree will be considered.
- The ideal candidate will possess an aptitude for complex financial models. Proven proficiency in MS Excel is required. ARGUS proficiency is preferred but not required.
- Skilled in Word and PowerPoint.
- Strong quantitative and analytical skills.
- Excellent oral and written communication skills.
- Highest level of personal integrity and ethical standards.
- Strong personal initiative and desire to succeed in a demanding, entrepreneurial environment.
- Understanding of fundamental economic and corporate finance principles.
- Competitive salary plus bonuses will be commensurate with experience.
- Ability and willingness to travel domestically.

## **Salary & Benefits**

- Salary + bonus commensurate with experience
- Potential ability to participate in firm-affiliated investments
- Health Care coverage availability
- Corporate 401(k) plan
- Flexible vacation benefits
- Hybrid work policy (currently a minimum of 3 days in the office per week)

**If interested, please send a resume and letter of interest to Todd Shaffer, Operations & Office Manager, at [tshaffer@fdstonewater.com](mailto:tshaffer@fdstonewater.com)**