

Asset Management – Associate / Sr. Associate

FD Stonewater Overview:

FD Stonewater is a rapidly growing commercial real estate investment, development and brokerage firm headquartered in Arlington, Virginia with a significant presence in Southern California. We are a fully integrated national real estate platform with a track record of completing \$10+ billion in investment, \$800+ million in development and 45+ million square feet of lease transactions. The current investment strategies primarily focus on industrial, r&d, and office. FDS recently launched an Evergreen Fund for its single tenant strategy and has a significant joint venture for a government adjacent private sector strategy. The firm invests nationally, including secondary and tertiary markets. For more information, please visit: www.fdstonewater.com.

Position Description:

FD Stonewater is seeking a proactive and self-motivated associate. The candidate will work directly with Partners and key team members to support the active management of portfolio assets. It is essential that this individual be hard-working, detail-oriented, passionate about their work, willing and eager to learn, and able to multi-task. The preferred location is Arlington, VA or Los Angeles, CA.

Responsibilities: The associate will act in a team environment, supporting key employees and partners throughout the execution and value creation process. Sample responsibilities will include:

- **Asset Management.** Responsible for business plan execution and management of portfolio assets; including leasing, asset repositioning, tenant relations, property operations, project management, budgeting, loan compliance, and reporting.
- **Transaction Execution.** Support execution of financing and disposition transactions.
- **Financial Analysis.** Perform various financial analyses for assets currently within the firm's portfolio to support decision making, including the creation of complex and dynamic pro forma models and sensitivity analyses for project cash flows, investment valuation, and return projections.
- **Investor Reporting:** Produce periodic investment reports, distribution schedules, waterfalls, and coordinate responses to investor requests and questions.

Qualifications:

- Interest in an entrepreneurial and growing business environment.
- Bachelor's Degree required. Candidates with advanced degrees also considered.
- 5+ years of relevant work experience.
- Strong analytical skills required. The ideal candidate will possess an aptitude for complex financial models.
- Proficient with Excel and Argus.
- Meticulous attention to detail, organized, and efficient.
- Ability to coordinate multiple projects effectively and on deadline.
- High energy individual with the ability to work without direct supervision.
- The highest level of personal integrity and ethical standards.
- Excellent communication skills both verbal and written.

Salary & Benefits

- Salary + bonus commensurate with experience
- Potential ability to participate in firm-affiliated investments
- Health Care coverage availability
- Corporate 401(k) plan
- Flexible vacation benefits
- Hybrid work policy (currently a minimum of 3 days in the office per week)

Please submit resume and cover letter with compensation expectations to tshaffer@fdstonewater.com.